

**Unst Partnership Board Meeting
Monday 21st June at 8pm. BJHS**

DRAFT MINUTE

1. Welcome and apologies.

Present:

Gordon Thomson
Anna Niven
Kelda Hudson
Rory Tallack
Ruth Grainger
Maggi Reyner
Liam O' Neill
Karen Smith

Apologies:

Jane Macaulay
Paul Thomson

In attendance:

Helen Bradley

2. Minutes of Last Meeting and Matters Arising

Helen has talked to Maree Hay and DTAS about potential conflicts of interest for directors in certain situations. There was no conflict of interest in being a member of Unst Trading Company and a Director of Unst Partnership but all potential conflicts of interest should be declared when appropriate.

Action: Karen is to copy the minutes of UP meetings to David Priest and Marie Pottinger at HIE, Tommy Coutts at Economic Development, Unst Community Council, Community Work and North Isles Councillors.

Two initial meetings have been held with Phil Brown and Janet Holt etc regarding the Spinning Mill feasibility study. The study should be ready by the end of June, beginning of July.

Action: Karen is to download, customise and print off template policies for Health and Safety, Child Protection, Equal Opportunities, Recruitment and Selection for Unst Partnership.

Gordon noticed that the minutes on the website were in a zip file format and he was not able to download them. Action: Paul to check this out.

Minutes were approved by Liam and seconded by Ruth.

3. Updates on Working Groups and their projects:

- **Food and Drink (Jane)**
The group has prepared their terms of reference and another meeting is to be arranged soon.
- **Tourism (Rory)**
New members for this group are being sought. There are now four people in the group.
Action: Rory to contact Elizabeth Johnson and Cheryl Jamieson to find out about the work previously carried out by Unst Marketing Group.
- **Unst Creative (Ruth)**
Ruth had met with Tony Humbleyard about the Unst Fest Exhibition.
No further meetings had taken place and no decision made on the relationship between Unst Creative and Unst Partnership.
- **Unst Renewables (Karen)**
 - *Unst Fuel Poverty Outreach*
An application for a part-time fuel poverty officer has been resubmitted to the Energy People Trust. We will hear the result in September.
 - *Unst Community Energy*
The members of the group had held a further meeting with Jennifer Nicolson of CES to clarify next steps. Energy useage figures and Memorandums of Understanding are almost complete.
 - *Unst Community Transport*

The performance of the bike is being monitored. Removable battery packs, licensing requirements and the option of running a training centre on Unst are being investigated. It was debated whether a further bike should be purchased at this stage though powerdown.

- **Unst Waste To Wants**

A meeting was held with David Polson of the SIC and COPE North Isles regarding siting this enterprise at a hangar at Baltasound Airport. A rough business plan is being prepared to identify potential for income generation.

- **Unst Powershare**

A positive meeting had been held with Unst Inshore Services regarding potential manufacturing. A meeting was held with Maurice Henderson from EDU who provided further contacts. Funding for a prototype is being sought. Business Gateway had been contacted twice for assistance but an advisor has not yet been allocated.

- **Renewables Worker**

The group is seeking funding for a renewables worker to progress the action plan. It has held discussions with HIE, SIC and IRRI.

- The terms of reference and action plan was approved by the board.

- An inverter is to be fitted to the turbines at Hagdale but has not been done yet. **Action: Karen to contact CES regarding this.**

- The PURE hydrogen car is now off the road and cannot be repaired. Directors discussed what could be done with it. **Action: Karen to contact Elizabeth Johnson to get the name of the museum which had expressed interest in it.**

- **Housing Group (Paul/Karen)**

A 'Move to Unst' section has been created on the website and a downloadable pack of information is being prepared for potential migrants. Paul continues to respond to frequent requests for such information. A housing and land register will be compiled. Advertising is needed. A link to the site should be posted in as many relevant locations as possible. It was suggested the pack could include recommendations and case studies from people who have successfully moved here.

4. Role of Community Work and Community Development Plan (Helen)

Helen Bradley will continue to provide support to UP. Julie Thomson will assist with the compilation of the Community Development Plan at times. HIE and Community Work are looking at supporting the development of the plan and Community Work will begin organising the consultation meetings. The first meeting will be with Directors using the VOICE software programme on Wednesday 7th July at 6p.m. at BJHS.

5. AOCB

- **Newsletter**

Action: Directors to put a few sentences together for newsletter and send to Helen Bradley by 5th July

- **Training**

Wendy Hand from VAS will come up to deliver further training for Directors in September (4th provisionally)

- **Membership Update**

Three more applications for membership have been received.

There are currently 6 applications for allotments.

Action: Karen is to e-mail the current membership database out to Directors so they can see who is and is not on it.

6. Date and Time of Next Meeting

Tuesday 20th July, 6 p.m. BJHS.

The meeting closed at 9:45p.m.